



**United Way of
North Central Ohio**

2024-2025 Funded Program Agreement

Agency Name: _____

The intent of this agreement is to enhance the collective giving and investment of our community resources to assure the provision of effective programs impacting the education, health, financial stability, and essential needs of our community.

AGENCY AND UNITED WAY MUTUALLY AGREE:

- To maintain responsible management through an elected and representative Board that complies with laws of the Federal, State, County, and city governments.
- To recognize the essential autonomy of individual Agencies in which United Way invests funds and the responsibility of the Agency's Board of Directors for details of proper management, including annual budgets and fiscal accountability.
- To recognize the autonomy of United Way and the responsibility United Way must invest dollars from the annual campaign; to ensure all dollars contributed to the annual campaign are utilized efficiently; to prioritize needs in the community; and to ensure the effectiveness of service delivery of individual agencies in order to make investment decisions.
- To maintain an organized, auditable, and accurate system of accounting necessary for government and United Way requirements.
- To maintain all records, complete all reports and filings, and comply with laws of the Federal, State, County, and city government.
- To abide by the relevant provisions of the United Way bylaws, policies, and procedures.
- To maintain open communication on all matters of common concern including sharing of relevant documentation and bylaws.
- To cooperate in promoting the annual United Way Campaign and use its best efforts to raise the funds necessary for a sound and balanced program of community services. *(Example: cross promotion of programs, use of UWNCO logo on program materials, conduct an internal UW campaign at partner agency, etc.)*
- To provide through the appropriate United Way process(es), a program and budget review by a representative group of responsible citizens.
- To operate by policy and practice, within the parameters of the program(s) offered by the partner as well as the target population served, without discrimination based on race, religion, color, sex, age, handicap, national origin, sexual preference, or ancestry in all respects, including provision of services, selection of Board, volunteers, and employment of staff.

AGENCY AGREES:

- To provide the financial reports required by United Way.
- To recognize that United Way does not assume any responsibility for operating deficits.



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- To utilize all opportunities to inform the public of the mutual values of United Way agency relationships to the community and to make known in every practicable manner that Agency is a recipient of community support through United Way of North Central Ohio.
- To cooperate with United Way in furnishing any data or pictures, not covered by confidentiality, to use for public relations events; to display the localized United Way symbol or name on all stationary, publications, premises, and to include reference to partnership with United Way of North Central Ohio in Agency printed matter and public releases.
- To encourage the members of its Board and other constituents to volunteer their services and provide financial support to the annual United Way Campaign; and to fully support the campaign effort consistent with maintaining continuity of Agency's own work.
- To cooperate with other organizations in planning efforts to improve the effectiveness of the area's community service programs.
- To maintain adequate and current written information concerning services funded by United Way and make available that information on request.
- To submit to United Way a complete proposed annual budget in such form as may be requested by United Way.
- To submit to United Way by the assigned due date of each designated month, performance measures and success stories describing the individual or collective impact as the direct result of United Way funds. (See Terms below)
- To notify United Way of intent to create or expand a significant new program or modify or cease an existing service or program.
- To advise United Way of any changes in its relationship with its national organizations.
- To qualify under the internal revenue code as a not-for profit 501 (c) (3) organization.
- To promote the concept of a combined local campaign and not encourage or market designations in the campaign to its own agency.
- To accept its allocation as approved and finalized by the United Way Board of Trustees, along with any appropriate revisions.
- To provide the programs and services being funded by United Way in quantity and quality as described in the application.

DISPUTE RESOLUTION:

In the event of an alleged violation of noncompliance with the provision or terms of this agreement:

- A conference will be set up with United Way and agency officials to obtain information and documentation that will assist in resolving the issue.
- If United Way determines that a violation has occurred, sanctions may be imposed, which include but are not limited to a letter of retraction; a reduction or withholding of the agency's allocation; and/or disaffiliation from United Way.



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- Any sanction imposed shall be approved by the United Way Executive Committee and subject to appeal through the Board of Trustees, whose decision shall be final.

TERMS:

- This Agreement shall exist for a period commencing July 1, 2024, and ending June 30, 2025.
- Each agency shall submit assigned reports, including performance measures and success stories, by the assigned due date of the designated month. Failure to comply by the assigned due date will result in a 10% reduction. After the last day of the designated month, the allocation for that assigned reporting period will be forfeited.
- This Agreement supersedes all prior agreements between the Agency and United Way.
- No agency, or collaborative, shall carryover any allocated funds remaining at the end of a funding cycle.

Executed this _____ day of _____, 2024 at United Way of North Central Ohio, Inc.

Agency Name: _____

Agency

United Way of North Central Ohio

By: _____
Board President or CEO

By: _____
Board President

By: _____
Director or Program Manager

By: _____
Executive Director